

**NORTH CAROLINA STATE BOARD OF EDUCATION**

**WARREN COUNTY SCHOOLS**

**SCHOOL SANITATION  
MONTHLY REPORT**

School:

Principal:

Date Submitted:

	<u>Item</u>	<u>Yes</u>	<u>No</u>
1.	Does municipal or on-site water supply system appear to be adequate and safe for human consumption (absence of offensive taste, odor, and foreign matter)?  If on-site or private water supply is utilized, is sanitary seal in place in well casing?  If well house is provided, is it clean, free of storage, and locked?	_____  _____  _____	_____  _____  _____
2.	Are drinking fountains in good repair, provided with adequate water pressure, and regulated?  Are drinking fountains cleaned, especially inside guard?  Are floor and well areas cleaned routinely behind drinking fountains?	_____  _____  _____	_____  _____  _____
3.	Does municipal or on-site sewage disposal system appear to be functioning properly?  If surface sand filter is utilized, is sand free of vegetation and sludge and is effluent uniformly distributed?  If a package treatment plant is utilized, does it appear to be functioning properly?  If nitrification field is utilized, does it appear to be functioning properly and is vegetation controlled (absence of surfacing effluent, erosion, or standing water)?	_____  _____  _____  _____	_____  _____  _____  _____
4.	Are toilet floors, walls, and ceilings in good repair and cleaned routinely?  Are toilet fixtures in good repair and cleaned routinely?  Are toilet rooms free of odors?	_____  _____  _____	_____  _____  _____
5.	Are lavatories and hair catchers cleaned routinely?  Are lavatories in good repair (absence of leaking faucets)?  Are soap, towels, and waste containers provided?	_____  _____  _____	_____  _____  _____
6.	Are floors, walls, and ceilings in good repair and cleaned routinely?  Are ledges on blackboards, wall maps, bulletin boards, windowsills, etc. cleaned routinely?  Are areas behind radiators cleaned routinely?	_____  _____  _____	_____  _____  _____

	<u>Item</u>	<u>Yes</u>	<u>No</u>
7.	Are storage areas and utility sinks cleaned routinely?	_____	_____
	Is storage arranged so as to facilitate cleaning?	_____	_____
	Are buildings free of rodents and other vermin?	_____	_____
8.	Are light fixtures, windows, drapes, blinds, and transoms in good repair and cleaned routinely?	_____	_____
9.	Is ventilation equipment such as air conditioners, vents, etc. in good condition, repair, and cleaned routinely?	_____	_____
10.	Is solid waste and/or garbage properly stored prior to disposal?	_____	_____
	Are facilities for washing dumpsters and/or garbage cans provided and are containers cleaned routinely?	_____	_____
11.	Are gymnasium facilities and shower floors and walls in good repair, free of odors and mildew, and cleaned routinely?	_____	_____
	Are personal items, athletic equipment, etc. properly stored?	_____	_____
12.	Are premises and surroundings free of litter?	_____	_____
	Are premises free of those conditions which promote insect and rodent breeding?	_____	_____
<p>Please give a brief explanation of any above-mentioned discrepancies or other areas of concern (use area below). Also, please contact the local sanitation inspector if further assistance is needed. <b>Make sure that appropriate officials have been notified of such discrepancies or areas of concern.</b></p>			
_____		_____	
Date	Signature	Title	
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