Warren County Schools
Budget Request Form

School/Site: _____

Principal/Director Signature: _____

Please complete the following budget request form. List each budget **item, cost, justification list in priority order** and tied to our **mission statement and goals**. With the current budget limitations it is necessary to look at existing programs for recommended reductions in order to implement new programs. These reductions and fund sources are to be listed in priority order on the bottom of this form.

Local Current Expense

Item(s)	Est. Cost	Justification

Local Capital Outlay

Item(s)	Est. Cost	Justification

Item(s)	Fund Source	Reason
Recommended Reductions		