



WARREN COUNTY SCHOOLS

109 Cousin Lucy's Lane
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Principal/School Social Worker Designee Form		REFERRAL TO JUVENILE INTAKE COUNSELOR OR MAGISTRATE/DISTRICT ATTORNEY for VIOLATION OF COMPULSORY ATTENDANCE LAW			
Parent(s)/Guardian(s) Name:		FROM- School Name:			
Street Address:		Student Name:			
City:	State:	Zip Code	Student Number:	Grade:	EC Category:
Home Phone:	Work Phone:	Student's DOB:	Age:	Race:	Gender:

Date: _____

To: Juvenile Court Intake Counselor or Magistrate/District Attorney

The above named student has accumulated **ten (10)** or more unexcused absences from school as of the date of this referral. After careful review of this case, we find:

- the student to be in violation of Compulsory Attendance Law and/or**
- the parent(s)/guardian(s) to be in violation of the Compulsory Attendance Law.**

Attached is documentation to support this referral. Please let us know if further information is needed.

The School Social Worker has been designated/granted permission to process and complete referrals to the agencies checked below:

- referral to the Juvenile Court Intake Counselor**
- referral to the Magistrate/District Attorney's Office**

Sincerely,

 Principal

Original: _____ Intake Counselor or Magistrate/DA

Copies: _____ Parent _____ Principal _____ Social Worker _____ Student Services Director